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Contact Officer:

John Armstrong,  
Democratic Services and Elections Manager.  
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7 February 2023

Dear Councillor

Your attendance is requested at a meeting of the **EMPLOYMENT COMMITTEE** to be held in Committee Room 1- Chantry, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **WEDNESDAY 15 FEBRUARY 2023** at 1.30 pm.

Yours faithfully

Tom Horwood  
Chief Executive

**MEMBERS OF THE COMMITTEE**

Councillor Joss Bigmore (Chairman)  
Councillor Julia McShane (Vice-Chairman)  
Councillor Paul Spooner

**Authorised Substitute Members:**

Councillor Tim Anderson	Councillor Marsha Moseley
Councillor Christopher Barrass	Councillor John Redpath
Councillor David Bilbé	Councillor John Rigg
Councillor Graham Eyre	Councillor James Steel
Councillor Tom Hunt	Councillor Cait Taylor
Councillor Nigel Manning	Councillor Fiona White

**QUORUM 3**

## THE COUNCIL'S STRATEGIC FRAMEWORK (2021- 2025)

### **Our Vision:**

A green, thriving town and villages where people have the homes they need, access to quality employment, with strong and safe communities that come together to support those needing help.

### **Our Mission:**

A trusted, efficient, innovative, and transparent Council that listens and responds quickly to the needs of our community.

### **Our Values:**

- We will put the interests of our community first.
- We will listen to the views of residents and be open and accountable in our decision-making.
- We will deliver excellent customer service.
- We will spend money carefully and deliver good value for money services.
- We will put the environment at the heart of our actions and decisions to deliver on our commitment to the climate change emergency.
- We will support the most vulnerable members of our community as we believe that every person matters.
- We will support our local economy.
- We will work constructively with other councils, partners, businesses, and communities to achieve the best outcomes for all.
- We will ensure that our councillors and staff uphold the highest standards of conduct.

### **Our strategic priorities:**

#### Homes and Jobs

- Revive Guildford town centre to unlock its full potential
- Provide and facilitate housing that people can afford
- Create employment opportunities through regeneration
- Support high quality development of strategic sites
- Support our business community and attract new inward investment
- Maximise opportunities for digital infrastructure improvements and smart places technology

#### Environment

- Provide leadership in our own operations by reducing carbon emissions, energy consumption and waste
- Engage with residents and businesses to encourage them to act in more environmentally sustainable ways through their waste, travel, and energy choices
- Work with partners to make travel more sustainable and reduce congestion
- Make every effort to protect and enhance our biodiversity and natural environment.

#### Community

- Tackling inequality in our communities
- Work with communities to support those in need
- Support the unemployed back into the workplace and facilitate opportunities for residents to enhance their skills
- Prevent homelessness and rough-sleeping in the borough

## AGENDA

### ITEM

**1. APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES**

**2. LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTERESTS**

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

**3. MINUTES (Pages 5 - 6)**

To confirm the minutes of the meeting of the Employment Committee held on 25 March 2022.

**4. MONITORING (USE OF ELECTRONIC SYSTEMS) POLICY AND PROCEDURE (Pages 7 - 16)**